



Parents Induction Meeting

June 2023

Welcome



Mr. Nicholas Taylor
Executive Headteacher
from September



Mrs. Tracey Wilson
Head of School
from September



Mrs. Caroline Standen
SENCO



Mrs. Rhian Fisk
Foundation Stage Lead



Mrs. Nicola Giles
Squirrels Class Teacher



Mr. James Williams
Foxes Class Teacher



Values & Ethos

Honesty

We always tell the truth, even when it is difficult.

Politeness

We show respect to all children and adults.

Independence

We try to do things for ourselves without help.

Perseverance

We always try our best.

Inclusivity

We welcome, listen to and include others.



Information sent to you

- Welcome email
- Registration form
- Academic calendar 2023-24
- Class allocation
- Personalised induction timetable

A detailed academic calendar for Writtle Infant School for the 2022-23 year. It includes a grid of dates for each month, color-coded by term: Term 1 (blue), Term 2 (green), Term 3 (yellow), and Term 4 (orange). Below the grid is a table with the following columns: Term, First day of term, Half term, Last day of term. The table lists the dates for each term and half-term break.

Term	First day of term	Half term	Last day of term
Term 1	29.08.22	19.10.22	24.11.22
Term 2	27.09.22	17.11.22	22.12.22
Term 3	25.10.22	15.12.22	20.01.23
Term 4	23.11.22	13.01.23	18.02.23

To follow:

- Welcome pack



Induction timetable

1	w/c Mon 19th Jun	Children visit the classroom in small groups, with parent/family member.
2	Wed 12th Jul AM	1 hour visit, with parent/family member, .
3	Wed 6th - Fri 8th Sep	Foxes/Squirrels staff will visit your doorstep to meet your child and family in person.
4	Mon 11th 9.15-11.15 / 13.00-15.00	2 hour visit, morning/afternoon, with half the class.
5	Tue 12th/Wed 13th Sep 8.40am - 12.30pm	Full morning and lunchtime in school, with half the class.
	Thu 14th Sep onwards 8.40- 3.10pm	All children in school full-time (Parents' Coffee Morning 8.40 – 9.30am)
	Later in Autumn term	Picnic & Play/ Online meeting

First few weeks

- Tapestry login
- Settling in – how you can help
- Treasure boxes
- Baseline
- Learning Journeys from pre-school/nurseries
- Picnic & Play and meeting
- Opportunities to be involved - coffee mornings, PTA etc.



Daily essentials

- School uniform - onestopschoolgear.com
- All belongings must be labelled!
- Book bag - £5.
- Coat
- Water bottle
- Fruit/veg snack
- Lunchbox where necessary.



Essentials to be left in school

- Wellies
- Raincoat
- Waterproof trousers
- Sunhat
- Spare clothes in PE bag
- Please label everything!



At lunchtime



Stir.



Additional needs

- Any additional needs or severe medical issues - please arrange a telephone appointment with our SENCO before we break up, to ensure staff are fully briefed before your child starts school.
- A medical care plan is required for any medicines to be kept in school - please discuss with our SENCO.
- Please tell us about any **medical conditions or family circumstances** that may affect your child so that we can respond to their needs in school.



School attendance

“All schools should see the maximising of attendance rates as one of their key tasks.” Department for Education

- Doors open and learning begins at **8.40am**
- Doors close at **8.50am**.
- You must inform us **by 9.15am** if your child is absent.
- **Leave of absence will not be granted in term time**, unless there are exceptional circumstances agreed by the Head of School and/ or Executive Head Teacher

Childcare and school clubs

The Duckling Nursery (on site)

- Breakfast club daily from 7.30am
- After school club (Mon – Thu) until 5.30pm

Contact Sheila Homer: 07771 645270



YMCA (at Writtle Junior School)

- Daily breakfast and after school clubs for pupils of both schools.

Contact: 01245 354873



In Years 1 and 2, before/after school clubs are run by professional sports coaches and school staff. Details are sent home each term.

Communication



IRIS ParentMail app



parents@writtleinfantschool.com



www.writtleinfantschool.com



Meet Up at Mace Playce

Wednesday 5th July, 1 - 3pm

Unit 3 Cuton Hall Lane
Springfield Trading Estate
Chelmsford
CM2 6PB



Any questions?

If you would prefer a confidential discussion, please call or email us:

T: 01245 420963

E: parents@writtleinfantschool.com



WISPA

Writtle Infant School Parents' Association

Registered charity no. 1152512

Email: wispacharity@gmail.com

- Summer Fete 1st July
- Join our community of WISPA volunteers - *even half an hour of help is useful!*
- Donate cakes, sweets, bottles, raffle prizes
- [Easyfundraising.org.uk](https://www.easyfundraising.org.uk) - give as you shop online
- Match-funding through your employer

